



Kkalpana Industries (India) Limited

Regd. Office : 2B, Pretoria Street, Kolkata - 700 071
Tel. : +91-33-2282 3744/45/3671/99, Fax : +91-33-2282 3739
E-mail : kolkata@kkalpana.co.in, Website : www.kkalpanagroup.com
CIN : L19202WB1985PLC039431

POSTAL BALLOT NOTICE

Dear Shareholders,

Notice is hereby given pursuant to Section 110 of the Companies Act, 2013 [“the Act”], and all other applicable provisions, if any, read with Rule 22 of the Companies (Management and Administration) Rules, 2014[as amended upto date] and Regulation 44 of the Securities and Exchange Board of India [Listing Obligations and Disclosure Requirements] Regulations, 2015, that the following Special Resolutions are proposed to be passed by the members through Postal Ballot and also Remote E Voting. The Statement pursuant to Section 102 of the Companies Act, 2013 stating all material facts and reasons for such special resolutions are also appended hereunder for your consideration.

The Board of Directors of the Company, at their meeting held on 9th March, 2017, has appointed Mr. Ashok Kumar Daga (Membership No. FCS 2699), Practicing Company Secretary, Kolkata, as the Scrutinizer for conducting the Postal Ballot and electronic voting process thereto, in accordance with the Act and the above said Rules made there under, in a fair and transparent manner.

You are requested to carefully read the instructions printed overleaf on the Postal Ballot Form and send the said Postal Ballot Form (no other Form or photo copy is permitted), duly completed and signed, by marking your assent (for) or dissent (against), in the enclosed self- addressed business reply envelope so as to reach the Scrutinizer not later than close of working hours on Monday, the 24th April, 2017, to be eligible for being considered, failing which, it will be strictly considered that no reply has been received from the members.

The Scrutinizer will submit his report to the Chairman after completion of the scrutiny of the Postal Ballots and remote e-voting. The results thereof will be announced on Wednesday, the 26th Day of April, 2017 at 11.00 A.M. at the Registered Office of the Company at 2B, Pretoria Street, Kolkata - 700 071 and the said date of declaration of result will be taken to be the date of passing of the Resolution.

The result will also be communicated to the Stock Exchanges (BSE& CSE) where the shares of the Company are listed. The results will also be displayed on the website of the Company at www.kkalpanagroup.com.

Members may note that in accordance with Regulation 44 of the SEBI [Listing Obligations and Disclosure Requirements] Regulations, 2015 and the provisions of Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide electronic voting (“E-voting / Remote E-Voting) facility as alternative, to its members to enable them to cast their votes electronically, instead of casting the vote using physical Postal Ballot.

The Company has engaged the services of National Securities Depository Limited (NSDL) to provide remote e-voting facility to members of the Company. Please read and follow the instructions on remote e-voting enumerated in the Notes to this Notice.

Only members entitled to vote are entitled to fill in the Postal Ballot Form and send it to the Scrutinizer or vote under the remote e- voting facility offered by the Company, and any other recipient of the Notice who has no voting rights should treat the Notice as an intimation only. Detailed instructions to use the facility of remote e-voting are given separately.

SPECIAL BUSINESS

ITEM NO. 01

AS A SPECIAL RESOLUTION

Recalling of Special Resolution passed by the members through postal ballot voting the result whereof was declared on 23rd December, 2015, in connection with shifting of Registered Office from the State of West Bengal to the Union Territory of Dadra & Nagar Haveli.

To consider, and if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution:

“RESOLVED THAT the Special Resolution under Section 12 and 13 and other applicable provisions of the Companies Act, 2013 for shifting of Registered Office from the State of West Bengal to the Union Territory of Dadra & Nagar Haveli, passed through Postal Ballot Voting the result of which was declared on 23rd December, 2015 be and is hereby revoked, cancelled and set aside with effect from 23rd December, 2015 itself and the relevant provisions of Memorandum of Association of the Company as it stood immediately prior to passing the said special resolution shall continue to remain in force.”

“RESOLVED FURTHER THAT the Board of Directors of the Company, be and is hereby authorized to do all such acts, things, deeds and matters which are connected therewith or incidental thereto and take all necessary steps, as may be necessary, proper or expedient, to give effect to this resolution.”

ITEM NO. 02

AS A SPECIAL RESOLUTION

Recalling of Special Resolution passed by the members through postal ballot voting , the result whereof was declared on 23rd December, 2015, in connection with sell / transfer of unit situated at Falta (SEZ), 24 Parganas (S) in the State of West Bengal.

To consider, and if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution:

“RESOLVED THAT the Special Resolution under Section 180(1)(a) and other applicable provisions of the Companies Act, 2013 for sell / transfer of the Unit situated at Falta Special Economic Zone, Plot No. 29, Sector-1, Falta, 24 Parganas(S) in the State of West Bengal, passed through Postal Ballot Voting, the result of which was declared on 23rd December, 2015, be and is hereby revoked, cancelled and set aside with effect from 23rd December, 2015 itself.”

“RESOLVED FURTHER THAT the Board of Directors of the Company, be and is hereby authorized to do all such acts ,things, deeds and matters which are connected therewith or incidental thereto and take all necessary steps, as may be necessary, proper or expedient, to give effect to this resolution.”

ITEM NO. 03

AS A SPECIAL RESOLUTION

Conversion of loan into equity, in case of default in repayment of loan

To consider, and if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution:

“RESOLVED THAT pursuant to Section 62(3) and other applicable provisions, if any, of the Companies Act, 2013 and Rules made there under, and also applicable provisions, if any, of the Companies Act, 1956, and in accordance with the Memorandum of Association and Articles of Association of the Company and applicable regulations, if any, and subject to all such approval(s), consent(s), permission(s), sanction(s), if any, of appropriate statutory, governmental and other authorities and related departments in this regard and subject to such condition(s) and modification(s) as may be prescribed or imposed, while granting such approval(s), consent(s), permission(s) or sanction(s), the consent of the Company be and is hereby accorded to the Board of Directors of the Company (hereinafter called the “Board”, which term shall be deemed to include any committee(s) constituted/to be constituted by the Board to exercise its powers including powers conferred by this resolution, to the extent permitted by law), on the terms and conditions contained in the financing documents of Financial Institutions / Banks, or such terms and conditions as may be imposed to provide, inter alia, to convert the whole or part of the outstanding loans of the Company (whether disbursed on or prior to or after the date of this resolution and whether then due or payable or not), (as already stipulated or as may be specified by the Financial Institutions/Banks under the financing documents executed or

to be executed in respect of the financial assistances which have already been availed of or which may be availed) by the Company under the lending arrangements (existing and future arrangements) with various Banks and Financial Institutions (hereinafter collectively referred to as the "Lenders"), at the option of the Lenders, the loans or any other financial assistance categorized as loans (hereinafter referred to as the "Financial Assistances"), in Foreign Currency or Indian Rupees, which have already been availed from the Lenders or as may be availed from the Lenders, from time to time, not exceeding Rs. 2000 Crores (Rupees Two Thousand crores only) over and above the paid-up capital and free reserves, consistent with the existing borrowing powers of the Company under Section 180(1)(c) of the Companies Act, 2013, each such Financial Assistance being separate and distinct from the other, into fully paid up equity shares of the Company, on such terms and conditions as may be stipulated in the financing documents and subject to applicable law and in the manner specified in notice, in writing, to be given by the Lenders (or their agents or trustees) to the Company (hereinafter referred to as the "Notice of Conversion") and in accordance with the following conditions:

- (i) the conversion right reserved as aforesaid may be exercised by the Lenders on one or more occasions during the currency of the Financial Assistances;
- (ii) on receipt of the Notice of Conversion, the Company shall, subject to the provisions of the financing documents, allot and issue the requisite number of fully paid-up equity shares to the Lenders or any other person(s) identified by the Lenders as, from the date of conversion and the Lenders may accept the same in satisfaction of the loans or part thereof, so converted;
- (iii) the loan or the part of the loan so converted shall cease to carry interest as from the date of conversion and the loan shall stand correspondingly liquidated or reduced. Upon such conversion, the repayment installments of the loan payable after the date of conversion as per the financing documents shall stand reduced proportionately by the amounts of the loan so converted. The equity shares so allotted and issued to the Lenders or such other person(s) identified by the Lenders shall carry, from the date of conversion, the right to receive proportionately the dividends and other distributions declared or to be declared in respect of the equity capital of the Company. Save as aforesaid, the said shares shall rank pari passu with the existing equity shares of the Company in all respects.
- (iv) In the event the Lenders exercise the conversion right as aforesaid, the Company shall at its cost get the equity shares, issued to the Lenders or such other person identified by the Lenders as a result of the conversion, listed on such stock exchanges as may be prescribed by the Lenders or such other person(s) identified by the Lenders and for the said purpose the Company shall take all such steps as may be necessary to the satisfaction of the Lenders or such other person(s) identified by the Lenders, to ensure that the equity shares are listed as required by the Lenders or such other person(s) identified by the Lenders.
- (v) The loans shall be converted into equity shares at a price to be determined in accordance with the applicable Securities and Exchange Board of India Regulations at the time of such conversion."

"RESOLVED FURTHER THAT the Board be and is hereby authorized to finalise the terms and conditions for raising the Financial Assistances, from time to time, with an option to convert the Financial Assistances into equity shares of the Company anytime during the currency of the Financial Assistances, on the terms specified in the financing documents, including upon happening of event of default by the Company in terms of the loan arrangements."

"RESOLVED FURTHER THAT on receipt of the Notice of Conversion, the Board be and is hereby authorized to do all such acts, deeds and things as may be necessary and shall allot and issue requisite number of fully paid-up equity shares in the Company to such Lenders."

"RESOLVED FURTHER THAT the Board be and is hereby authorized to issue, offer and allot from time to time to the Lenders such number of equity shares for conversion of the outstanding portion of the loans as may be intimated by the Lenders in writing."

"RESOLVED FURTHER THAT the Board be and is hereby authorized to accept such modifications and to accept such terms and conditions as may be imposed or required by the Lenders arising from or incidental to the aforesaid terms providing for such option and to do all such acts and things as may be necessary to give effect to this resolution."

"RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board, be and is hereby authorised to do all such acts, deeds, matters and things, as it may in its absolute discretion deem necessary, proper or desirable as may be required to create, offer, issue and allot the aforesaid shares, to dematerialize the relevant

shares of the Company and to resolve and settle any question, difficulty or doubt that may arise in this regard and to do all such other acts, deeds, matters and things in connection with or incidental thereto as the Board in its absolute discretion may deem fit, without being required to seek any further consent or approval of the members or otherwise to the end and intent that they shall be deemed to have given their approval thereto expressly by the authority of this resolution.”

“**RESOLVED FURTHER THAT** the Board be and is hereby also authorized to delegate all or any of the powers herein conferred by this special resolution on it, to any committee of Directors or any person or persons, as it may in its absolute discretion deem fit in order to give effect to this resolution.”

By Order of the Board
For Kkalpana Industries (India) Limited

A.B.Chakrabarty

(Membership no.- FCS -7184)

(Company Secretary)

Place : Kolkata

Date : 09.03.2017

Notes:

1. Statement pursuant to Section 102 of the Companies Act, 2013, setting out all the material facts and reasons for the proposed Special Resolutions, are annexed hereto.
2. Notice is being sent to all the Members, whose names appear on the Register of Members / Records of Depositories as on Friday, March 10, 2017 (Record Date / Cut- off date) .
3. As required by Rule 22 of the Companies (Management and Administration) Rules, 2014, details of dispatch, of Notice and Postal Ballot Papers to the members will be published in at least one (1) English and one (1) Vernacular language newspaper circulating in West Bengal.
4. In cases where the Postal Ballot Form has been signed by an Authorised Representative of a Body Corporate, a certified copy of the relevant authorisation to vote on the Postal Ballot should accompany the Postal Ballot Form.
5. Voting rights shall be reckoned on the paid-up value of the shares registered in the name(s) of the Member(s) on the Record Date/ Cut-off Date i.e. 10.03.2017
6. Duly completed Postal Ballot Form should reach the Scrutinizer before 5.00 p.m. (IST) on Monday, April, 24, 2017. Postal Ballot Form received after the said time and date, will be strictly treated as if reply from such members has not been received.
7. A Member can opt for only one mode of voting i.e. either through Remote E-voting or by Postal Ballot Form. If a Member casts vote by both the modes, then voting done through Remote E-voting shall prevail and the corresponding Postal Ballot Form will be treated as invalid.
8. The Board of Directors has appointed Mr. Narrindra Suranna (DIN-00060127), Managing Director and Mr. A B Chakrabarty (FCS-7184), Company Secretary of the Company as persons responsible for the entire Postal Ballot Process.
9. Documents, if any, are open for inspection at the registered office of the Company between 10.00 a.m and 01.00 p.m on all working days(except Saturdays, Sundays and Public Holidays) up to Monday, April 24, 2017.
10. The instructions for remote e-voting are as under:

(A) In case of Members receiving e-mail from NSDL:

- i. Open e-mail and the attached PDF file viz; “remote e-voting.pdf” with your Client ID (in case you are holding shares in demat mode) or Folio No. (in case you are holding shares in physical mode) as default password. The said PDF file contains your User ID and Password for remote e-voting. For Members who have not registered their e-mail IDs: please refer to User ID and password printed on the Postal Ballot Form.

- ii. Please note that the password is an initial password.
- iii. Open internet browser by typing the URL: <https://www.evoting.nsdl.com>
- iv. Click on .Shareholder. . .Login..
- v. Type in your User ID and password as initial password as mentioned in step (i) above and click Login.
- vi. Password Change Menu appears. Change the password with the new password of your choice with minimum 8 digits/characters or combination thereof.
- vii. Please note your new password. It is strongly recommended that you do not share your new password and take utmost care to keep your password confidential.
- viii. Home page of remote e-voting opens. Click on remote e-voting- Active Voting Cycles.
- ix. Select “EVEN” of Kkalpana Industries (India) Limited for casting your vote.
- x. You are now ready for remote e-voting as Cast Vote page opens. The remote e-voting period commences on Saturday, March 25, 2017 at 09:00 hrs and ends on Monday, April 24, 2017 at 17:00 hrs.
- xi. Cast your vote by selecting appropriate option and click “Submit” and also “confirm” when prompted. Upon confirmation, the message “Vote cast successfully” will be displayed. Once voted on the resolution, you will not be allowed to modify your vote.
- xii. Institutional Members(other than Individuals, HUF, NRI, etc.) are required to send a scanned copy(PDF/JPG format) of the relevant Board Resolution/ Authority Letter, etc., together with an attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through email on daga.ashok@gmail.com with a copy marked to evoting@nsdl.co.in.

(B) In case of Members receiving Postal Ballot Form by Post:

- i. Initial password is provided as below/at the bottom of the Postal Ballot Form.

EVEN (E-Voting Event Number)	USER ID	PASSWORD/PIN

- ii. Please follow all the steps from the Sl. No. (iii) to (xii) in 10(A) above, to cast vote.

(C) In case of any queries, you may refer to the Frequently Asked Questions (FAQs) for Shareholders and E-voting User Manual for Shareholders available at the Downloads Section of www.evoting.nsdl.com or contact NSDL at 022-2499 4600 or 1800 222990.

(D) In case you are already registered with NSDL, you can use your existing User ID and Password for casting your vote.

In case Shareholders are holding shares in demat mode, USER-ID is the combination of (DPID+ClientID).

In case Shareholders are holding shares in physical mode, USER-ID is the combination of (Even No+Folio No).

(E) You can also update your mobile number and e-mail ID in the user profile details of the folio which may be used for sending future communication(s).

11. Members who have registered their e-mail ID are being sent Notice of Postal Ballot by e-mail and others are being sent by post along with Postal Ballot Form. Members who have received Postal Ballot Notice by e-mail and who wish to vote through Physical Postal Ballot Form can download Postal Ballot Form from the link <https://www.evoting.nsdl.com> or seek duplicate Postal Ballot Form from the Company’s Registrar and Share Transfer Agents namely, CB Management Services Private Limited, P-22, Bondel Road, Kolkata - 700 019, fill in the details and send the same to the Scrutinizer.

ANNEXURE TO NOTICE

Statement pursuant to Section 102 of the Companies Act, 2013

Item No. 1

For proper interaction with the operational departments, the Board of Directors of the Company contemplated to shift the Registered office of the Company from the State of West Bengal to the Union Territory of Dadra & Nagar Haveli and pursuant to such recommendation of the Board, the Shareholders of the Company passed resolution for shifting of the Registered Office from the State of West Bengal to the Union Territory of Dadra & Nagar Haveli, through postal ballot the result whereof was declared on 23rd December, 2015.

However, in due course, the Board of Directors of the Company felt that there would be insurmountable difficulties in day to day running of the Company. As such, the Board did not initiate any action for implementation of the Special Resolution passed through Postal Ballot, the result whereof was declared on 23rd December, 2015, in connection with shifting of Registered office from the State of West Bengal to the Union territory of Dadra & Nagar Haveli. As such, the Directors recommend for revocation / recalling of the special resolution specified in item no. 1 of the notice, for your consideration and approval.

None of the Directors and Key Managerial Personnel of the Company, and their relatives are, in any way, concerned or interested, financial or otherwise in the aforesaid special resolution except to the extent of their respective shareholdings in the Company. The Proposed Special Business does not relate to or affects any other company (financially or otherwise).

Item No. 2

The Company's Unit situated at Falta, West Bengal has not been yielding profits due to high competition with unorganized sector, coupled with high administrative costs and sluggish market. In view of this, the Board had decided to sell / transfer the said unit at a consideration not below Rs. 7 Crores and pursuant to such recommendation of the Board, the Shareholders of the Company passed resolution for sell / transfer or otherwise dispose off Falta unit of the Company, through postal ballot, the result whereof was declared on 23rd December, 2015.

However, the scenario has completely changed now. The Board of Directors of your company feels that the unit, as referred above, can be put on progress path of net revenue. Hence, the Directors recommend for revocation / recalling of the special resolution specified in item no. 2 of the notice, for your consideration and approval.

None of the Directors and Key Managerial Personnel of the Company, and their relatives are, in any way, concerned or interested, financial or otherwise in the aforesaid special resolution except to the extent of their respective shareholdings in the Company. The Proposed Special Business does not relate to or affects any other company (financially or otherwise).

Item No. 3

Conversion of loan into equity:

In terms of the provisions of Section 180(1)(c) of the Companies Act, 2013, the shareholders of the Company have already accorded approval to the Board of Directors of the Company to borrow money/ moneys upto an amount of Rs. 2000 crores [Rupees Two Thousand crores only] over and above the paid-up capital and free reserves by passing a Special Resolution at the AGM held on 26th September, 2014. In line with the regulatory changes in the recent past, the changes in the Companies Act and in line with various directives issued by Reserve Bank of India, from time to time, [more specifically with reference to RBI's circular RBI/2014-15/627 - DBR.BP.BC.No.101/21.04.132/2014-15 dated June 8, 2015 on Strategic Debt Restructuring Scheme], the Company has been advised to pass a Special Resolution under Section 62(3) of the Companies Act, 2013 and other applicable provisions of the Companies Act, 2013, if any, and Rules made there-under, to enable the Banks and Financial Institutions (hereinafter referred to as the "Lenders") to convert the whole or part of their outstanding loans or any other financial assistance categorized as loans (hereinafter referred to as the "Financial Assurances"), in foreign currency or Indian Rupee, already availed by the Company from the Lenders or as may be availed from the Lenders, in the event of default and as contained in the covenants at the time of availing the facilities from banks and financial institutions, from time to time, at their option, into equity shares of the Company upon such terms and conditions as may be stipulated and agreed to by the Board and at a price to be determined in accordance with the applicable Securities and Exchange Board of India Regulations (SEBI Regulations) at the time of such conversion. Accordingly,

the Board recommends the special resolution for approval of members, as set out in Item No. 3, to enable the Lenders, to convert the whole or part of their respective outstanding Financial Assistances into equity shares of the Company, upon such terms and conditions as may be stipulated and agreed to by the Board. Since decisions for raising the Financial Assistances or agreeing to terms and conditions for raising the Financial Assistances (including option to convert loan into equity) are required to be taken in the very near future, it may not be feasible for the Company to seek shareholders' consent each time, in view of the timings and the expenses involved, hence this resolution.

Pursuant to provisions of Section 62(3) of the Companies Act, 2013, this resolution requires approval of the members by way of passing of a Special Resolution. Hence, the Board recommends the said enabling resolution for the approval of the members taking into consideration RBI's latest extant guidelines / directives and the requirement of the lenders towards compliance of the same.

None of the Directors and Key Managerial Personnel of the Company, and their relatives are, in any way, concerned or interested, financial or otherwise in the aforesaid special resolution except to the extent of their respective shareholdings in the Company. The Proposed Special Business does not relate to or affects any other company (financially or otherwise).

By Order of the Board
For Kkalpana Industries (India) Limited

A.B.Chakrabarty
(Membership no.- FCS -7184)
(Company Secretary)

Place : Kolkata

Date : 09.03.2017



Kkalpana Industries (India) Limited

Registered Office : 2B, Pretoria Street, Kolkata - 700 071, Phone : 033 2282 3744/45/3671/99,
Fax : 033 2282 3739, E-mail : kolkata@kkalpana.co.in, Website : www.kkalpanagroup.com
CIN : L19202WB1985PLC039431

POSTAL BALLOT FORM

(Please read the instructions before completing the Form)

Serial No. :

(1) Name(s) of Shareholder(s) :
(including joint-holders, if any)

(2) Registered Address of the sole / :
First named Shareholder

(3) Registered Folio No.* / :
DP ID No. / Client ID No.**

(4) No. of shares held :

(5) I/We hereby exercise my/our vote in respect of the following Special Resolutions to be passed through Postal Ballot/ Remote e-voting for the Business stated in the Notice of Postal Ballot dated 09th March, 2017 of the Company by conveying / sending my/our assent / dissent to the said Special Resolutions by placing tick(✓) mark at the appropriate box below:

Description	No. of Shares	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
Recalling of Special Resolution passed by the members through postal ballot voting, the result whereof was declared on 23 rd December, 2015, in connection with shifting of Registered Office from the State of West Bengal to the Union Territory of Dadra & Nagar Haveli.			
Recalling of Special Resolution passed by the members through postal ballot voting, the result whereof was declared on 23 rd December, 2015, in connection with sell / transfer of unit situated at Falta (SEZ), 24 Parganas (S) in the State of West Bengal .			
Special Resolution under Section 62(3) of the Companies Act, 2013 for conversion of loan into equity, in case of default in repayment of loan.			

Place :

Date :

(Signature of the Shareholder)

* Applicable to the shareholder(s) holding shares in physical form.

** Applicable to shareholder(s) holding shares in dematerialized form.

Printed By Calcutta Marketing Ph. : 9836945105



EVEN (E Voting Event Number)	User ID	Password / PIN

INSTRUCTIONS

1. Member(s) desirous to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the attached self-addressed Business Reply Envelope . Postage will be borne by the Company. Envelope containing Postal Ballot Form, if deposited in person or sent by courier at the expense of the Member(s) will also be accepted.
2. Please convey your assent/ dissent in this Postal Ballot Form. The assent or dissent received in any other form shall not be considered valid.
3. Alternatively, a shareholder may vote through electronic means as per the "instructions for remote e-voting" given under Notes, in the Postal Ballot Notice sent herewith.
4. Voting period will start from 9 a. m. (IST) on Saturday, March 25, 2017 and will end on Monday, April 24, 2017 at 5 p. m. (IST).
5. The self-addressed envelope bears the name and postal address of the Scrutinizer appointed by the Board/Committee of Directors of the Company.
6. The Postal Ballot Form should be completed and signed by the Member (as per the specimen signature registered with the Company or furnished by National Securities Depository Limited / Central Depository Services (India) Limited, in respect of shares held in the physical form or dematerialized form respectively). In case of joint holding, this Form must be completed and signed by the first named Member and in his /her absence, by the next named Member.
7. Unsigned, incomplete or incorrectly ticked Postal Ballot Forms shall be rejected.
8. Duly completed Postal Ballot Forms should reach the Scrutinizer not later than the close of Working hours (5.00 pm) on Monday, April 24, 2017. Postal Ballot Form received after this date and time will be strictly treated as if the reply from such Member(s) has not been received.
9. In the case of shares held by Companies, Trusts, Societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution / Authorisation together with the specimen signature(s) of the duly authorised signatories.
10. A Member may request for a duplicate Postal Ballot Form, if so required. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer not later than the close of Working hours (5.00 pm) on Monday, April, 24, 2017.
11. The Postal Ballot Notice as well as Postal Ballot Form are also available on the website of the Company at www.kkalpanagroup.com as well as at the website of NSDL : www.evoting.nsdl.com.
12. The exercise of vote through Postal Ballot is not permitted through a proxy.
13. Members are requested to fill the Postal Ballot Form in indelible ink (and avoid filling it by erasable writing medium/s like pencil).
14. Voting rights shall be reckoned on the paid-up value of the shares registered in the name(s) of the Member(s) on the Record Date/Cut-Off Date i.e. Friday, 10th March, 2017.
15. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self addressed postage prepared envelope. If any extraneous papers are found, the same will be destroyed by the Scrutinizer.
16. There will be one Postal Ballot Form for every Folio/ Client ID, irrespective of the number of joint holders.
17. The Scrutinizer's decision on the validity of the Postal Ballot will be final.
18. The Company is pleased to provide remote e-voting facility as an alternative, to all the members to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. Remote e-voting is optional. The detailed procedure for remote e-voting has been set out in note 10(A) and 10(B) respectively, in the Notes to the Postal Ballot Notice.
19. The Scrutinizer shall, immediately after the conclusion of the Postal Ballot voting period, unblock the votes cast through remote e- voting and also count the votes received by post through Ballot Form, in the presence of at least two(2) witness not in the employment of the Company and shall submit his duly signed report within two days from the date of conclusion of the Postal Ballot Process.

